



BID NOTICE UNDER OPEN BIDDING

Supply, delivery and installation of various IT equipment

Procurement Reference: OAG/NCONS/2018-2019/00223

INVITATION TO BID UNDER OPEN DOMESTIC BIDDING

The office of the Auditor General (OAG) is the supreme Audit Institution (SAI) of Uganda mandated under Article 163 of the Constitution of the republic of Uganda to Audit and report to parliament of Uganda on the public accounts of Uganda and all public offices, including courts, the central and local government administrations, universities and public institutions of the like nature, and any public corporation or other bodies or organisations established by an Act of parliament.

1. Office of the Auditor General has allocated funds to be used for the **Supply, delivery and installation of various IT equipment.**
2. The Entity invites sealed bids from eligible bidders for the provision of the above non consultancy services.
3. Bidding will be conducted in accordance with the open domestic bidding procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, as amended and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 8.30 am to 5.00 pm **during working days.**
5. The Bidding Documents in English may be purchased by interested bidders on the submission of a written application and obtaining a bank payment advise form from the Procurement and Disposal Unit to the address below at 8(b) and upon payment of a non-refundable fee of Ugx.100,000/= (Uganda shillings one hundred thousand only). No liability will be accepted for loss or late delivery.
6. Bids must be delivered to the address below at 8(c) at or before **11:00am on 19th March 2019.** **All bids must be accompanied by a bid security of** The amount and currency of the Bid Security shall be **Ugx.8,000,000/= (Eight million Ugandan shillings only for Lot 1 & Ugx.800,000 (Eight hundred thousand Ugandan shillings only) for lot 2 respectively** or its equivalent amount in a freely convertible currency. Bid securities must be valid until **9th September 2019.** Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **11:30 on 19th March 2019**



Office of the Auditor General

7. There shall be a pre – bid meeting at **11:00am** in the **OAG Boardroom (Room 1.16)**

Office of the Auditor General, Treasury Building, Apollo Kaggwa road on the dates indicated in the proposed schedule in this notice.

8. (a) Documents may be inspected at:

The Procurement & Disposal Unit,

Office of the Auditor General,

Audit House,

Plot 2C-Apollo Kaggwa Road,

P.O Box 7083 ,Kampala.

Tel +256-793344642

procurement@oag.go.ug,

(b) Documents will be issued from:

The Procurement & Disposal Unit,

Office of the Auditor General,

Audit House,

Plot 2C-Apollo Kaggwa Road,

P.O Box 7083 ,Kampala.

Tel +256-793344642

procurement@oag.go.ug,

(c) Bids must be delivered to:

The Head Procurement & Disposal Unit,

Office of the Auditor General,

Audit House,

Plot 2C-Apollo Kagwa Road,

P.O Box 7083 ,Kampala.

Tel +256-793344642

procurement@oag.go.ug,

(d) Address of Bid Opening:

Conference Room

Office of the Auditor General

Audit House,

Plot 2C-Apollo Kaggwa Road,

P.O Box 7083, Kampala.

Tel +256-793344642

procurement@oag.go.ug,

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	18 th February 2019.
b. Pre-bid meeting/ Site visits where applicable	28 th February 2019
c. Bid closing date	19 th March 2019.
d. Evaluation process	25 th March 2019 to 30 th March 2019
e. Display and communication of best evaluated bidder notice	Latest 4 th April 2019.
f. Contract Signature	After Solicitor General's approval