

BID NOTICE UNDER OPEN BIDDING



INVITATION TO BID UNDER OPEN DOMESTIC BIDDING

The Office of the Auditor General (OAG) is the Supreme Audit Institution (SAI) of Uganda mandated under Article 163 of the Constitution of the Republic of Uganda to audit and report to Parliament of Uganda on the public accounts of Uganda and of all public offices, including the courts, the central and local government administrations, universities and public institutions of like nature, and any public corporation or other bodies or organizations established by an Act of Parliament.

1. The Office of the Auditor General has allocated funds and intends to apply part of the proceeds of the funds towards procurement of;
 - (a) supply and delivery of two Double Cabin motor vehicles and their accessories
 - (b) Supply and delivery of Diesel fuel under framework contract
 - (c) Supply and delivery of assorted office stationery (Lot 1) & assorted tonners and cartridges (Lot 2)
2. The Office of the Auditor General now invites sealed bids from eligible and competent firms/companies for the provision of the above supplies listed below;

Procurement Reference Number	Subject of procurement
OAG/SUPLS/2018-2019/00125	Supply and delivery of two Double Cabin Pickup Motor Vehicles and their Accessories
OAG/SUPLS/2018-2019/00130	Supply and delivery of Diesel fuel under framework contract
OAG/SUPLS/2018-2019/00160	Supply and delivery of assorted office stationery (LOT 1)
OAG/SUPLS/2018-2019/00161	Supply and delivery of assorted tonners and cartridges (LOT 2)

3. Bidding will be conducted in accordance with the open domestic bidding procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, as amended and is open to all bidders.

4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 8.30 am to 5.00 pm **during working days**.
5. The Bidding Documents in English may be purchased by interested bidders on the submission of a written application and obtaining a bank payment advise form from the Procurement and Disposal Unit to the address below at 8(b) and upon payment of a non-refundable fee of Ugx.100,000/= for each item (Uganda shillings one hundred thousand only). No liability will be accepted for loss or late delivery.
6. Bids must be delivered to the address below at 8(c) at or before **11:00am on 18th January 2019**.

All bids must be accompanied by a bid security in Ugandan shillings or its equivalent amount in a freely-convertible currency as in the table below;

Subject of procurement	Bid security Amount(Ugx)
Supply and delivery of two double cabin pickups	5,000,000
Supply and delivery of Diesel fuel under framework contract	1,500,000
Supply and delivery of assorted office stationery (LOT 1)	3,000,000
Supply and delivery of assorted tonners and cartridges (LOT 2)	3,500,000

Bid securities or bid securing declarations must be valid until **11th July 2019**.

Late bids shall be rejected.

Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at 11:30am on **18th January 2019**.

7. There shall be a pre – bid meeting.
8. (a) Documents may be inspected at:
**The Procurement & Disposal Unit,
Office of the Auditor General,
Audit House,
Plot 2C-Apollo Kagwa Road,
P.O Box 7083 ,Kampala.
Tel +256-793344642
procurement@oag.go.ug,**
- (b) Documents will be issued from:
**The Procurement & Disposal Unit,
Office of the Auditor General,**

**Audit House,
Plot 2C-Apollo Kagwa Road,
P.O Box 7083 ,Kampala.
Tel +256-793344642
procurement@oag.go.ug,**

(c) Bids must be delivered to:

**The Head Procurement & Disposal Unit,
Office of the Auditor General,
Audit House,
Plot 2C-Apollo Kagwa Road,
P.O Box 7083 ,Kampala.
Tel +256-793344642
procurement@oag.go.ug,**

(d) Address of Bid Opening:

**Conference Room
Office of the Auditor General
Audit House,
Plot 2C-Apollo Kagwa Road,
P.O Box 7083, Kampala.
Tel +256-793344642
procurement@oag.go.ug,**

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	18 th December 2018.
b. Pre-bid meeting/ Site visits where applicable	8 th January 2019.
c. Bid closing date	18 th January 2019.
d. Evaluation process	21 st January 2019 to 15 th February 2019
e. Display and communication of best evaluated bidder notice	Latest 28 th February 2019.
f. Contract Signature	After Solicitor General's approval